

Street Tree Removal/Replacement Process

1) First step is to go to www.mymanatee.org.

Under Quick Links heading click on *Building and Development Services*

Click on *Environmental Review*

Click on *Email Notification for Street Tree Removal/Replacement on Single Family Lots*

You will need to take photos of the current tree to be removed and the location of the approved replacement tree. (Marked by a stake in ground)

Here's a link to the shortcut: <http://www.mymanatee.org/home/government/departments/building-and-development-services/environmental-review/articles/citizen-sfl-trp-conditions.html>

Or you may contact Brittany Serafin at brittany.serafin@mymanatee.org or call 941-748-4501 ext. 6204

2) You should receive an approval email from the county that confirms you can go forward with the project.

3) Take that approval email along with a property "Site Plan" to LWR Town Hall. The front desk will give you a gold modification request form to fill out for Modifications Committee approval.

You must complete that form and mark on your Site plan the location of Oak to be removed, and new replacement tree, also giving the reason you are taking the tree down. (i.e. to close to driveway, sidewalk, and utilities.)

The Modifications Committee meets twice a month. Once all paperwork is submitted you will be placed on the agenda for next committee meeting.

Once approval is received you are free to hire a contractor and begin work. Do this only after all approvals are received. Once the Oak is removed the replacement tree must be installed within 30 days.

Very important before you begin any work you need to have Manatee County Utilities come out and mark out all underground Utilities. Here is the phone # to call for mark out. B 4 U Dig. [800-432-4770](tel:8004324770) or www.online811.com