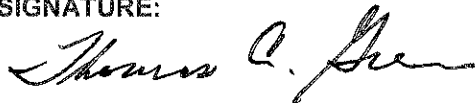




# Lakewood Ranch

Community Development Districts  
Homeowners' Associations

## ADMINISTRATIVE POLICY

<b>NUMBER: IDA-2015-03</b>	<b>DATE: November 20, 2014</b>
<b>REVISIONS:</b>	
<b>APPROVED BY/AUTHORITY:</b> Lakewood Ranch Inter-District Authority	<b>SIGNATURE:</b> 

**SUBJECT: Vendor Gate Access Policy**

**PURPOSE:** To set forth the policies and procedures regarding the purchase of transponders by vendors, who are hired by homeowners, desiring to access Phase I of the Lakewood Ranch Country Club.

**POLICY:** The Lakewood Ranch Community Development Districts 2, 5 and 6, in cooperation with the Lakewood Ranch Inter-District Authority, hereby set forth the following rules regarding the issuance of transponders to approved homeowner vendors.

- An application for the use and purchase of transponder(s) must be completed by the vendor and approved by Town Hall prior to installation.
- Only those vendors with bona fide homeowner clients/customers within Phase I of the Lakewood Ranch Country Club will be eligible to participate in the program.
- Vendors will only be issued mounted windshield or headlamp transponders. No handheld transponders will be issued to vendors.
- The fee for each transponder issued to a vendor will be \$100 annually.
- With a transponder, vendors can access Phase I of the Lakewood Ranch Country Club community through the "Resident Lane" at the Legacy Gate and Balmoral Gate only during the hours of 7:00am to 6:00pm. Vendors must use the Guest Lanes at the gates at all other times. The Balmoral Gate Guest Lane is available from 6:30am until 10:30pm daily and the Legacy Gate is available 24 hours per day.
- Any vendor violating the rules of this policy or Vendor Code of Conduct will lose transponder privileges and all transponders issued to the vendor will be deactivated. There will be no refunds for deactivated transponders.

### Vendor Code of Conduct

- Vendor shall ensure that all vehicles are in good working order and comply with all local, state and federal rules with regard to vehicle registration, maintenance and emissions.
- Vendor vehicles must be clearly marked as belonging to the vendor.
- No solicitation is allowed by vendor.

- Vendor must comply with any covenants and restrictions set forth by the community's Homeowners' Associations.
- All vehicles must be operated by licensed drivers.
- All vendor vehicles must be insured and vendor must provide proof thereof.
- Vendor will be required to reimburse the Districts for any damage caused to the gates or other District property, which is determined to be the result of vendor error or behavior.
- Vendors shall not drive/ behave in a reckless manor including, but not limited to:
  - Speeding
  - Failure to give way to pedestrians
  - Driving in a manner that threatens the safety of others
  - Disregarding traffic signs
  - Driving without a license
  - Impaired driving
  - Parking in such a way that obstructs/blocks through traffic
  - Unauthorized/overnight parking
  - Parking in "no parking" areas or improperly parked vehicles
  - Discourteous/verbal abuse toward others

