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**MEETING MINUTES  
LAKEWOOD RANCH  
COMMUNITY DEVELOPMENT DISTRICT 2**

10 The Regular Meeting of the Board of Supervisors of the Lakewood Ranch Community  
11 Development District 2 was held on Thursday, December 20, 2018 at 9:30 a.m. at the Lakewood  
12 Ranch Town Hall, 8175 Lakewood Ranch Boulevard, Lakewood Ranch, FL 34202.

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**CALL TO ORDER AND ROLL CALL**

20 Mr. Bokach called the meeting to order at 9:50 a.m. and Ms. Ross called the roll and asked  
21 everyone to please silence their cell phones.

22 Present and constituting a quorum were:

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Peter M. Bokach	Chairman
Thomas C. Green	Vice-Chairman
Jerry M. Twigg	Treasurer
Michael L. Finney	Secretary

36 Not present:

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Donald R. Avolio	Assistant Secretary
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41 Also present were:

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Andy Cohen	District Counsel
Richard Ellis	Assistant District Engineer
Anne L. Ross	Executive Director
Steve Zielinski	Chief Financial Officer
Tom Merrell	Assistant Director of Operations
Gary Glass	Director of Community Association Services
Marie Thompson	Clerk to the Boards
Debbie Goss	Operations Facility Office Manager
Ana Owen	Purchasing Manager

56 Mr. Bokach asked Mr. Finney to lead in the Pledge of Allegiance. Mr. Bokach asked  
57 everyone to please silence their cell phones.

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**AUDIENCE COMMENTS**

61 There being none, the next item followed.

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**FIRST ORDER OF BUSINESS**

**Supplementals**

71 Ms. Ross submitted two work assignments for the road rehabilitation work, which become  
72 supplementals and will be discussed during the Operations report. Mr. Merrell submitted images  
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44 related to the resident request during the Agenda Review Workshop on Tuesday, which becomes a  
45 supplemental and will be discussed during the Operations report.

46 **SECOND ORDER OF BUSINESS**

**Consent Agenda**

- 47 **A. Minutes of the November 12, 2018 Assessment Methodology Workshop**
- 48 **B. Minutes of the November 13, 2018 Agenda Review Workshop**
- 49 **C. Minutes of the November 15, 2018 Regular Meeting**
- 50 **D. Minutes of the December 6, 2018 Assessment Methodology Workshop**
- 51 **E. Check Register for the Period November 1, 2018 through November 30, 2018**
- 52 **F. Financial Statements for the Periods Ending November 30, 2018**

53 Mr. Bokach asked for any comments or corrections to the items on the consent agenda.  
54 Hearing none, Mr. Bokach called for a motion.

55 On MOTION by Mr. Finney, seconded by Mr. Twiggs, with all in  
56 favor, the consent agenda was approved.

57 **THIRD ORDER OF BUSINESS**

**Public Hearing**

58 There being no public hearing, the next item followed.

59 **FOURTH ORDER OF BUSINESS**

**Continued Business**

60 **A. Review of the Old Business Status Report**

61 Ms. Ross gave a brief summary the Old Business Status Report which was discussed in  
62 detail during the Agenda Review Workshop. Ms. Ross stated that transponder transition in CDD2  
63 will be completed this week. Mr. Glass stated that 57% of the residents in CDD2 neighborhoods  
64 have received the new transponder.

65 **FIFTH ORDER OF BUSINESS**

**New Business**

66 **A. Approval of Resolution 2019-02 Designating Officers**

67 Ms. Thompson announced the Resolution 2019-02 Designating Officers. Mr. Bokach called  
68 for a motion.

69 On MOTION by Mr. Finney, seconded by Mr. Twiggs, with all in  
70 favor, the Resolution 2019-02 Designating Officers was approved.

71 **B. Review and Approval of First Amendment to Agreement for Irrigation Gate Valves,  
72 Blow Off Assemblies and Services with David Kuxhausen Construction and  
73 Bennett Contracting**

74 Ms. Ross stated that the amendment includes a few items for unit pricing which makes each  
75 contract consistent. Mr. Bokach called for a motion.

76 On MOTION by Mr. Finney, seconded by Mr. Twiggs, with all in  
77 favor, the Board approved the First Amendment to Agreement for  
78 Irrigation Gate Valves, Blow Off Assemblies and Services with  
79 David Kuxhausen Construction and Bennett Contracting.

**C. Review and Approval of First Amendment to Agreement for the Potable Water Service, Gate Valves, Blow Off Assemblies and Fire Hydrant Repair and Installation with Bennett Contracting**

There being no further discussion, Mr. Bokach called for a motion.

On MOTION by Mr. Twiggs, seconded by Mr. Finney, with all in favor, the Board approved the First Amendment to Agreement for the Potable Water Service, Gate Valves, Blow Off Assemblies and Fire Hydrant Repair and Installation with Bennett Contracting.

**D. Review and Approval of First Amendment to Agreement for Tree Trimming, Removal and Related Services with Affordable Palm Service, Brightview Tree Care Services and Brown’s Tree Service**

There being no further discussion, Mr. Bokach called for a motion.

On MOTION by Mr. Finney, seconded by Mr. Twiggs, with all in favor, the Board approved the First Amendment to Agreement for Tree Trimming, Removal and Related Services with Affordable Palm Service, Brightview Tree Care Services and Brown’s Tree Service

**E. Approval of the Transfer of \$36,800 from General to Unassigned Reserves**

There being no further discussion, Mr. Bokach called for a motion.

On MOTION by Mr. Twiggs, seconded by Mr. Finney, with all in favor, the Board approved to Transfer \$36,800 from General to Unassigned Reserves.

**SIXTH ORDER OF BUSINESS**

**Staff Reports**

**A. Attorney**

Mr. Cohen had nothing further to report.

**B. Engineer**

Mr. Ellis reported that they will begin SWFWMD inspection in January.

**C. Executive Director**

Ms. Ross reviewed the Executive Director’s report. The next Resident Orientation will be held on February 5, 2019 at 4:00 p.m. Town Hall will be closed on December 24<sup>th</sup> and 25<sup>th</sup> in observance of Christmas and December 31<sup>st</sup> and January 1<sup>st</sup> in observance of New Year’s Day.

**D. Chief Financial Officer**

Mr. Zielinski reported that the audit exit conference with the District 2 Treasurer will held on February 5, 2019 at 2:00 p.m. BRU announced a 6% rate increase which will be effective January 1, 2020 and it's their plan to increase the rates every three years.

**E. Operations Director**

Mr. Merrell reviewed the Operations Director’s report during the Agenda Review Workshop. Mr. Merrell reviewed the images he submitted as a supplemental for the preserve area behind the homes in Spyglass which was brought up by a resident during the Agenda Review Workshop. Mr. Merrell stated that the area where the work is being done is owned by CDD2 and

119 the work being done is removal of pepper trees. Mr. Merrell will relay this information to the  
120 residents. Mr. Bokach complimented the efforts put forth on the new landscaping at the Legacy  
121 entrance.

122 Discussion ensued regarding the supplementals submitted by Ms. Ross for the Geotechnical  
123 Services report by Ardaman & Associates, Inc. and the Exhibits from the contract with Kimley-  
124 Horn & Associates, Inc. The consensus of the Board agreed that the engineering cost quote should  
125 be further reviewed and they discussed continuation of this meeting.

126 **i. Gate Entry Data**

127 The Gate Entry Data was included in the agenda package.

128 **ii. Landscape Inspection Report**

129 The Landscape Inspection report was included in the agenda package.

130 **F. Community Associations Director**

131 Mr. Glass reviewed the Community Association Director's report during the Agenda Review  
132 Workshop. Mr. Glass stated that there will be no meetings in December. There will be two Board  
133 meetings in January 2019; January 14, 2019 at 3:00 p.m. and January 22, 2019 at 3:00 p.m.

134 **G. Community Activities Director**

135 The Community Activities Director's report was included in the agenda package.

136 **H. Safety Committee**

137 No report.

138 **i. MCSO Patrol Report**

139 The MCSO Patrol Report was included in the agenda package.

140 **I. Homeowners' Association**

141 No report.

142 **J. Landscape Committee**

143 Mr. Finney reported that the next meeting will be held on February 4, 2019 at 9:00 a.m.

144 **SEVENTH ORDER OF BUSINESS**

**Supervisors' Requests and Comments**

145 **A. IDA Report**

146 Mr. Green had nothing further to report.

147 **CONTINUATION**

148 At 10:19 a.m., Mr. Bokach called for a motion to continue the meeting until January 8, 2019  
149 at 3:00 p.m. at Town Hall.

150 On MOTION by Mr. Finney, seconded by Mr. Twiggs, with all in  
151 favor, the meeting was continued to January 8, 2019 at 3:00 p.m. at  
152 Town Hall.

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December 20, 2018

Lakewood Ranch CDD2 Board Meeting

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Anne L. Ross, Assistant Secretary

  
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Peter M. Bokach, Chairman

Prepared by:

  
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Marie A. Thompson, Clerk to the Boards