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3 **MEETING MINUTES**  
4 **LAKWOOD RANCH**  
5 **COMMUNITY DEVELOPMENT DISTRICT 2**

6 The Regular Meeting of the Board of Supervisors of the Lakewood Ranch Community  
7 Development District 2 was held on Thursday, November 15, 2018 at 9:30 a.m. at the Lakewood  
8 Ranch Town Hall, 8175 Lakewood Ranch Boulevard, Lakewood Ranch, FL 34202.

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10 **CALL TO ORDER AND ROLL CALL**

11 Mr. Green called the meeting to order at 10:13 a.m. and Ms. Ross called the roll and asked  
12 everyone to please silence their cell phones.

13 Present and constituting a quorum were:

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15 Thomas C. Green Vice-Chairman  
16 Jerry M. Twiggs Treasurer  
17 Michael L. Finney Secretary  
18 Donald R. Avolio Assistant Secretary

19  
20 Not present:

21  
22 Peter M. Bokach Chairman

23  
24 Also present were:

25  
26 Andy Cohen District Counsel  
27 Richard Ellis Assistant District Engineer  
28 Anne L. Ross Executive Director  
29 Steve Zielinski Chief Financial Officer  
30 Paul Chetlain Director of Operations  
31 Gary Glass Director of Community Association Services  
32 Marie Thompson Clerk to the Boards  
33 Kay DePaolo Executive Assistant  
34 Sehui Kim Senior Accountant

35  
36 Mr. Green asked Mr. Finney to lead in the Pledge of Allegiance.

37  
38 **AUDIENCE COMMENTS**

39 There being none, the next item followed.

40 **FIRST ORDER OF BUSINESS**

**Supplementals**

41 Mr. Zielinski submitted a corrected page 5 of the budget detail included in item 3A, which  
42 becomes a supplemental.

43 **SECOND ORDER OF BUSINESS**

**Consent Agenda**

- 44 **A. Minutes of the October 16, 2018 Agenda Review Workshop**
- 45 **B. Minutes of the October 18, 2018 Regular Meeting**
- 46 **C. Check Register for the Period October 1, 2018 through October 31, 2018**
- 47 **D. Financial Statements for the Periods Ending October 31, 2018**
- 48 Mr. Green asked for any comments or corrections to the items on the consent agenda.

49 Hearing none, Mr. Green called for a motion.

50 On MOTION by Mr. Twiggs, seconded by Mr. Avolio, with all in  
 51 favor, the consent agenda was approved.

52 **THIRD ORDER OF BUSINESS** **Public Hearing**

53 **A. Public Hearing to Adopt the FY2018 Budget Amendment and Adoption of**  
 54 **Resolutions 2019-01**

55 **i. Staff Review**

56 Mr. Zielinski reviewed the FY2018 Budget Amendment. There were two items funded by  
 57 unassigned reserves; road repaving and resurfacing and the LED street lighting.

58 **ii. Motion to Open Public Hearing**

59 Mr. Green called for a motion.

60 On MOTION by Mr. Finney, seconded by Mr. Twiggs, with all in  
 61 favor, the Board approved to Open Public Hearing.

62 **iii. Public Comment**

63 There being none, the next item followed.

64 **iv. Motion to Close Public Hearing**

65 Mr. Green called for a motion.

66 On MOTION by Mr. Finney, seconded by Mr. Twiggs, with all in  
 67 favor, the Board approved to Close Public Hearing.

68 **v. Board Action**

69 Mr. Green called for a motion.

70 On MOTION by Mr. Finney, seconded by Mr. Twiggs, with all in  
 71 favor, the Board approved to Adopt the FY2018 Budget Amendment  
 72 and Adoption of Resolution 2019-01.

73 **FOURTH ORDER OF BUSINESS** **Continued Business**

74 **A. Review of the Old Business Status Report**

75 Ms. Ross discussed the Old Business Status Report during the Agenda Review Workshop.

76 **i. Cellular Technology Update**

77 Ms. Ross stated that the amendment extends the Memorandum of Understanding and  
 78 License Agreement with USA CRAN, INC. for three months.

79 On MOTION by Mr. Twiggs, seconded by Mr. Finney, with all in  
 80 favor, the Amendment with USA CRAN to Extend the Memorandum  
 81 of Understanding and License Agreement was approved.

82 **FIFTH ORDER OF BUSINESS** **New Business**

83 There being none, the next item followed

84 **SIXTH ORDER OF BUSINESS**

**Staff Reports**

85 **A. Attorney**

86 Mr. Cohen had nothing further to report.

87 **B. Engineer**

88 Mr. Ellis had nothing further to report.

89 **C. Executive Director**

90 Ms. Ross reviewed the Executive Director's report. Town Hall will be closed on November  
91 22<sup>nd</sup> and 23<sup>rd</sup> in observance of Thanksgiving. The Board congratulated Ms. Thompson on her ten  
92 year anniversary. The next workshop to discuss the assessment methodology will be held on  
93 December 6, 2018 at 9:00 a.m.

94 **D. Chief Financial Officer**

95 Mr. Zielinski had nothing further to report.

96 **i. FY2020 Budget Preparation Package**

97 The FY2020 Budget Preparation Package was included in the agenda package.

98 **E. Operations Director**

99 Mr. Chetlain reviewed the Operations Director's report during the Agenda Review  
100 Workshop. Mr. Chetlain stated that there are two locations where Washingtonia Palms need to be  
101 removed in order to conduct repairs for the potable water system and one of the palms is located on  
102 a resident's property. Mr. Cohen stated that the consent needs to be provided by the homeowner  
103 before conducting the work. It was the consensus of the Board for the District to replace the tree if  
104 the homeowner requests a replacement.

105 Mr. Finney stated that the consensus between the three neighborhoods for the Edgewater  
106 entrance was to have a defining structure or planter around the raised bed. Mr. Finney stated that it  
107 would be a low profile stacked stone planter around the raised bed.

108 **i. Gate House Inspection**

109 The Gatehouse Inspection Report was included in the agenda package.

110 **ii. Gate Entry Data**

111 The Gate Entry Data was included in the agenda package.

112 **F. Community Associations Director**

113 Mr. Glass reviewed the Community Association Director's report during the Agenda Review  
114 Workshop. The new transponder transition should be completed for CDD2 by the end of December.  
115 The next Board meeting will be the Annual meeting held on November 19, 2018 at 3:00 p.m.

116 **G. Community Activities Director**

117 The Community Activities Director's report was included in the agenda package.

118 **H. Safety Committee**

119 Mr. Avolio stated that he will attend the next meeting today at 3:00 p.m. There was one  
120 warning and three tickets issued by the Sheriff's patrol.

121 **i. MCSO Patrol Report**

122 The MCSO Patrol Report was included in the agenda package.

123 **I. Homeowners' Association**

124 Mr. Glass stated that Mr. Miller sent an email stating that the CEVA Board finalized the  
125 fining process.

126 **J. Landscape Committee**

127 Mr. Finney reported that the next meeting will be held on December 10, 2018 at 9:00 a.m.

128 Mr. Avolio stated that with the final cost for the installation and the cost of the unit they  
129 project that they will be able to install approximately 1000 soil moisture sensor systems.

130 **SEVENTH ORDER OF BUSINESS**

**Supervisors' Requests and Comments**

131 **A. IDA Report**

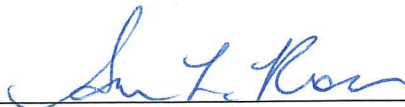
132 Mr. Green had nothing further to report.

133 Mr. Finney asked why Veteran's Day is not a holiday for Town Hall. Mr. Zielinski stated  
134 that it was not on the original list but will add it to the FY2020 Budget Process. The consensus of  
135 the Board agreed that Veteran's Day should be a Town Hall holiday.

136 **ADJOURNMENT**

137 At 10:36 a.m., Mr. Bokach called for a motion to adjourn.

138 On MOTION by Mr. Finney, seconded by Mr. Twiggs, with all in  
139 favor, the meeting was adjourned.



Anne L. Ross, Assistant Secretary



Peter M. Bokach, Chairman

Prepared by:



Marie A. Thompson, Clerk to the Boards